

Central Valley Training Center, Inc.
7475 Murray Drive, Suite 21, Stockton, CA 95210
(209) 951-1671 Fax (209) 951-1673

www.cvtcinc.com

Application for Employment

Central Valley Training Center Inc. is an equal opportunity employer.

Personal Information

Name			
Last:	First:	Middle:	
Present Address			
Street:	City:	State:	Zip:
Mailing Address: (if different from above)			
Home Telephone Number:	Cell Phone Number:	Email:	

Referral Source (i.e.: Job Journal, Newspaper, Cal Jobs, Internet)

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Have you ever been employed by Central Valley Training Center? Yes No (If yes, complete below)

Which Location:	From:	To:
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Employment Desired

Position:	Date you can Start:
Are you employed now? Yes <input type="checkbox"/> No <input type="checkbox"/>	If so, may we contact your current employer to obtain a reference? Yes <input type="checkbox"/> No <input type="checkbox"/>
Do you have the legal right to work in the U.S.? Yes <input type="checkbox"/> No <input type="checkbox"/> <i>(Proof of identity and legal authority to work in the U.S. is a condition of employment.)</i>	
Are you at least age 18? Yes <input type="checkbox"/> No <input type="checkbox"/> <i>(Proof of age and work permits may be required prior to hire.)</i>	

Education

Do you have a high school diploma or equivalent? Yes <input type="checkbox"/> No <input type="checkbox"/>
Name of High School:
Location of High School:

College / University Education?

Name	Location	Units or Degree Completed

Employment / Work Experience

List all paid, unpaid or volunteer work experience. List most recent experience first. If additional space is needed, attach a separate page. Enter all dates as (mm/dd/yyyy).

Employer:	Supervisor:	Date of Hire:
Address:		Last Day Worked:
Position:		Phone: ()
Describe your duties:		
Reason for leaving:		

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Address:		Last Day Worked:
Position:		Phone: ()
Describe your duties:		
Reason for leaving:		

Please explain all periods of non-working status during the last five years:

Date From:	To:	Reason:

References

List at least three persons other than previous employers or relatives who can provide professional and/or character references.

Name:	Relationship:
Address:	Phone:
Name:	Relationship:
Address:	Phone:
Name:	Relationship:
Address:	Phone:

Other Information:

1. Do you have any relatives that are currently employed by Central Valley Training Center? Yes No
(If yes complete below)

Name:	Location:
Name:	Location:

2. Do you possess a valid California Driver's License? Yes No
If you selected No, please fill out the State Issued below.

Please note that possession of a valid California Driver's License is required for the position for which you are applying. This is an Employer requirement and this requirement is permitted by law.

State Issued:	Expiration date:
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3. Do you have automobile liability insurance, the minimum required by CA State law? Yes No

4. Please check the applicable statement:

If required by the job, I have an objection to travel (within a 50 mile radius). _____

If required by the job, I do not have any objection to travel (within a 50 mile radius). _____

I hereby certify that the information contained in this application form is true and correct to the best of my knowledge. I hereby authorize Central Valley Training Center, Inc. to make a thorough investigation on my entire work and personal history and verify all data given in my application for employment, related papers, or oral interviews unless I have indicated to the contrary. Further, I release all parties and persons from any and all liability for any damages that may result from furnishing such information to the Company as well as from the use or disclosure of such information by the Company or any of its agents, employees, or representatives. I authorize Central Valley Training Center to verify all data required for employment during the course of my employment unless I have indicated to the contrary. I understand that any misrepresentation, falsification, or material omission of fact on this application may result in my failure to receive an offer or, if employed, in termination from employment.

In consideration of my employment, I agree to conform to the rules and standards of the Company, as amended from time to time in the Company's sole discretion. I further agree that my employment and compensation can be terminated at will, with or without cause, and with or without notice, at any time, either at my option or at the option of the Company.

I understand that this is an application for employment and that no employment contract is being offered.

I also understand that all offers of employment are conditioned on the receipt of satisfactory responses to reference requests, the provision of satisfactory proof of an applicant's identity and legal authority to work in the U.S., and meeting the California Community Care and Licensing personnel standards.

Applicant's Signature

Date

Central Valley Training Center, Inc.

Applicant Consent Form to Investigate and Disclose Data

CVTC will not seek the disclosure of any criminal conviction history unless I am provided with a conditional offer of employment, but if such an offer is made, I will be subject to a criminal conviction history background check and any final offer of employment will be contingent on my passing that background check.

I, _____, hereby allow Central Valley Training Center, Inc. the right to contact and investigate my former and current employers, any possible criminal records, and all other pertinent parties, including, but not limited to educational institutions where I enrolled, to fully investigate my background. I, hereby authorize Central Valley Training Center, Inc. and the Background Check Company, to perform a pre-employment background screening check (including future screenings for retention, reassignment or promotion if applicable unless revoked in writing). I understand and agree to the following.

I understand that as part of the interview process, since I am applying for the position of _____, Central Valley Training Center, Inc. requires all applicants to disclose pertinent data concerning previous work history, police and military records, and educational activities.

The purpose and procedures used in this investigation have been fully described to me and I completely understand the reasons and potential uses of such investigations. I authorize Central Valley Training Center, Inc. to use any and all information acquired to make decisions regarding my employment, which may be disclosed to third parties.

I understand and agree that if any material facts are discovered which differ from those facts stated by me on my employment application, at my interview, or at any time prior to my commencing employment at Central Valley Training Center, Inc. (if I am offered a position with Central Valley Training Center, Inc.), I will not be offered the job and that it will be immediate grounds for rejection of my application. Furthermore, I understand and agree that if material facts are later discovered which are inconsistent with or differ from facts I furnished before taking the job, I will be disciplined, including immediate discharge without warning.

Central Valley Training Center will pay the cost of this investigation. Nonetheless, I hereby indemnify, release and forever discharge and hold Central Valley Training Center, Inc. and its subsidiaries and affiliated companies, agents and employees, as well as all third parties supplying such information, harmless from any and all claims, demands, judgments and legal fees arising out of or in connection with this investigation, the results, or any lawful use of the results or disclosure thereto.

Applicant Signature

Date

Printed Name of Applicant

Other Names Used